

Villas of Northwyck Condominium Association

Meeting Minutes – December 14, 2015

Meeting Location: Held via Conference Call

Meeting Date: 14 December, 2015 at 6:00 PM

Board Members Present, Villas of Northwyck:

- Pat Hurley, President
- Susan Schreier, Vice President/Secretary
- Pat DeSatnick, Director

Absent:

- Stacie Greslick, Treasurer (excused)
- Leon Hart, Director

Metro Group Management:

- JC Palmer, President
- Melissa Goldberg, Administrative Assistant

Meeting: Called to order at 6:06 PM.

FINANCIAL

MANAGEMENT FEE INCREASE Follow up discussion from Budget Meeting. Metro Group Management requesting management fee 3% annual increase per contract, \$1,577 to \$1,624. Metro has had increased expenses this year, may be willing to forego next year if things stay flat. President Hurley asked whether increase due to anything to do with the Board, i.e. making an over-abundance of phone calls or emails; per JC, the Board is very hands on, so a lot of follow-up but not excessive. Marti dedicated to VON right now, may be an option to share services with another community to decrease cost maybe \$135/month. All agreed Metro Group has done a good job, co-owners seem very satisfied with service, keep current arrangement. Increase to take effect per contract.

ADMINISTRATIVE

HOLIDAY DECORATIONS In response to co-owner inquiries about the lack of holiday decorations at the Clubhouse, Marti received a quote for \$400 from American Property to put them up. The Townes declined to approve cost (shared expense). Board members agreed too late in the holiday season to justify absorbing the entire expense.

CLUBHOUSE PAVERS JC will call McShane re: TON monies still due for Clubhouse pavers.

ADJOURNMENT: 6:35 PM

Meeting minutes submitted by Susan Schreier, Secretary, Villas of Northwyck